

Minutes of Cycling UK Oxfordshire Midweek AGM held at 7:30pm on 4 May 2022 by Zoom

For Year to 31 March 2022

1. Attendance: Robin Tucker (RT), Peter Hallowell (PH), Ros Hallowell, Andy Ellis (AE), Andy Ratnage (AR), Gemma Ratnage (GR), Roger Postbeschild (RP), Steve Swanton (SS), John Blackie, Neville Barnshaw, Jackie Duvall (JDU)
2. Peter Hallowell was appointed Chair for the meeting. Proposed RT, Seconded AE
3. Apologies: Denise Santilli, Christine Ellis, David Bridge, Patrick Hardiman, Catherine Roberts, Mike Roberts, James Dawton (JDA)
4. Minutes of the last AGM were approved.
 - 4.1. Matters Arising
 - 4.1.1. Merger meeting took place
 - 4.1.2. Completing audit and update of communication material still outstanding.
5. Annual Reports (published separately) year to March 2022
 - 5.1. Chair and Treasurer reports combined - attached
 - 5.1.1. Peter Hallowell gave a brief spoken report to supplement the written report.
 - 5.1.2. We consolidate our account submission to CUK with CUK Wantage. The accounts have been prepared but not yet audited. The forms to do this were only received from CUK HQ the day before the AGM.
 - 5.1.3. The stock mentioned in the accounts refers to some old jerseys which may be being stored with a member of the group. PH to find them and write them off. Possibly take them to the Midweek Audax and offer for sale at £5 for charity
 - 5.1.4. SS suggested that we should have a list of assets, even if written off. Examples are a gazebo and some big flags etc. A google spreadsheet to be set up by the Treasurer and a link sent round to members asking them to add anything they are storing.
 - 5.2. Secretary's Report. Nothing to report and this item is to be removed from next year's agenda. However, the Secretary does have to fill in an online report to CUK HQ after the AGM has been held. JDU.
 - 5.3. Welfare Officer's Report

No Welfare Officer's report, but Paul Thompson the Welfare Officer was contacted and reported no incidents. RT mentioned that the role has now changed to be a Safeguarding Officer's role with some on-line training available from CUK HQ and should be a regular rider with the group. JDU had missed sending round an email from CUK HQ explaining that a Safeguarding Officer needs to be in place by the end of 2022. JDU found and forwarded on the email to the committee. GR indicated that she might be interested in the role. To be followed up after the meeting.
 - 5.4. Rides Report

AR had not been asked to prepare a report but responded that an average of 12 to 14 riders each week with a minimum of 8 and a maximum of 29 in the year. Around 20% of our riders are women.

5.5. Campaigning Report - JDA/RT

RT reported that we have a different County Council in place which seems more cycling friendly and is building on previous schemes. The Connecting Oxford strategy has re-emerged and should be published in the summer. RT to write up a report for the Oxfordshire Cyclist and it will be attached here.

6. Informal Member Group report – Patrick Hardiman, Group Co-ordinator for CTC Wallingford, reported:

"Our weekly Thursday afternoon rides remain popular and have become our main activity. We also (normally) organise two weekend rides per month, although with some variations to day, time, and position in the month. All of our rides typically have about six riders in attendance, who are mainly gents and mainly retired or approaching retirement. A new event for 2021 was a highly enjoyable outdoor(!) Christmas meal at The Crown in South Moreton on a mild December evening.

Our ride schedule (and probably attendance) will continue to a similar pattern for the remainder of 2022. We began using eventbrite.com for pre-registrations when rides re-started after Covid restrictions, and have continued to do so.

CTC Wallingford continues to be grateful for the umbrella structure provided by Cycling UK Oxfordshire Midweek."

7. Annual Business: Informal Groups, Auditor and Volunteers

7.1. Ratification of Informal Member Groups, and election of Co-ordinator - Wallingford.

Carried, Patrick Hardiman to continue

7.2. Appointment of Auditor. It was agreed that the auditor to be approached would either be Stephen Lee or Roger Postbeschild depending on if either were elected to the committee later in the meeting.

7.3. Volunteers: Addition or Removal as Ride Leaders or Event Organisers. AR was not aware that all new ride leaders need to be logged with CUK HQ for insurance purposes and there may be a few new leaders not registered. AR and PH to double check and adjust the list with Cycling UK HQ.

8. Election of the Committee for 2022-23

JDU wished to stand down as Secretary which led to a musical chairs of positions with the final seats as follows:

Chair	Roger Postbeschild
Secretary	Robin Tucker
Treasurer	Peter Hallowell
Registration Officer	Roger Postbeschild
Safeguarding Officer	Info to be sent out for volunteers, possibly GR?
Promotions Officer	Andy Ellis and Denise Santilli

Rides Secretary	Andy Ratnage
Campaigns Officer	James Dawton
OCN Chair	Robin Tucker
Other Committee Members	Jackie Duvall and Steve Swanton

All positions were elected without opposition.

9. Appointment of Auditor for 2022-2023

As RP is now Chair, PH will ask Stephen Lee if he will act as our Auditor

10. AOB

RT thanked Peter very much for all his work as Chair on both committees in previous years and everyone agreed.

We will run a Trivets event on 10th July 2022 on the same route as last year's 100 mile ride. RT to organise.

Our new name of Cycling UK Oxfordshire Midweek was decided at the merger meeting and will not be changed although PH would prefer an ampersand to be inserted between Oxfordshire and Midweek.

A suggestion to create a WhatsApp group was discussed. Benefits include any member being able to ask a question or suggest an impromptu ride etc. It was decided to trial a group. AR to email members to ask if they would like to be in the WhatsApp group and also set the group up. It was felt it could also be useful at times of technical problems. AR

CyclingUK Oxfordshire Midweek 2021-22 Reports

Chairman's report

The major event of this last year has been the decision to merge the two groups, CyclingUK Oxfordshire and CTC Oxfordshire Mid-Week, into one group. This was approved at EGMs of both groups and then completed at an EGM of the merged group.

Treasurer's report

Following the EGM the bank accounts have been merged, see accounts below.

I regret to say that the accounts are, as yet, unaudited. For many years the accounts of three groups, CyclingUK Wantage, CTC Oxfordshire Mid-Week and CyclingUK Oxfordshire, have been submitted to CTCHQ as one consolidated set of accounts. This system reduces the workload of the local group treasurers and presumably simplifies matters at CTCHQ. Also, the auditing of CyclingUK Oxfordshire's accounts was then done as part of the audit of the consolidated accounts to be sent to CTCHQ. Unfortunately since the merger we seem to have disappeared of CTCHQ's radar and no-one has received the necessary paperwork to enable the consolidated accounts to be produced ready to be audited. Once the necessary forms are received from CTCHQ the accounts will be submitted for auditing in the usual way.

Peter Hallowell

2nd May 2022

Accounts of Cycling UK Oxfordshire Mid-Week

Period 1/4/2021 to 31/3/2022

	2019/21	2021/22
Income		
NO Grant		£200.00
100mile Lunches		£276.00
Mid-Week merger		£613.79
Interest	£18.94	£0.31
	£18.94	£1,090.10
Expenditure		
Web site	£118.20	£132.00
100mile Lunches		£275.45
Mid-week Lunch		£132.00
Donations	£870.00	-
	£988.20	£539.45
Surplus	-£969.26	£550.65

Assets:

CTC Oxfordshire:

Cash	-£68.39	-£68.39
Current Account	£88.52	£88.52
Deposit Account	£3,091.09	£3,641.74

Outstanding Liabilities

None

Total	£3,111.22	£3,661.87
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Stock	£195.35	£195.35
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Total	£195.35	£195.35
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Grand Total	£3,306.57	£3,857.22
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