

CTC Oxfordshire Annual General Meeting 2016

held at 11:00am on Saturday 12 November 2016
at the Village Hall, Hinton Waldrist, Oxfordshire, SN7 8RN

Draft Minutes

1. Opening and Minutes of 2015 AGM

- Notice calling the meeting – *A notice was published by Cycling UK on the national website. We agreed to drop this item from future AGMs.*
- *10 Members were present: Steve Swanton, Robin Tucker, Eileen Johnson, Andy Ellis, Paul Thompson, Trevor Brown, Peter Wood, Martin Casey, Stephen Lee, James Dawton.*
- Election of a Minutes Taker – *Robin Tucker, Secretary, agreed to take the Minutes.*
- Apologies for absence – *Apologies were received from Peter and Ros Hallowell, Ian Murray, Neil Warner, Lorna Swanton, Christine Ellis.*
- Minutes of the 2015 AGM – *No issues were raised.*
 - *Approval of the Minutes: Proposed Andy Ellis, Seconded Martin Casey, Agreed nem con.*
- Matters arising from previous minutes – *None*

2. Officer's Annual Reports for the year to September 2016

The Reports and Accounts are included in a separate document.

- Chairman's report
- Secretary and Publicity Officer's report (including website)
- Treasurer's report – *We had a brief discussion about our strong financial position. We agreed to communicate that we have funding available to support the growth of cycling. The Committee will decide on the strategy, wording and amounts.*
- Registrar's report – *Andy asked that we suggest to Cycling UK National Office a campaign to get email addresses for those who don't currently have them. Robin agreed to communicate this.*
- Right-to-ride and Planning Officer's report – *We noted that the County Council's resource for cycling was low and over-stretched. Andy noted the FixMyStreet website worked in getting problems fixed. We noted Cycling UK's and Oxfordshire Cycling Network's organisations' plans to campaign around the Council elections in May 2017.*
 - *Vote of thanks for work on campaigning, especially James and Robin: Proposed Martin Casey, Seconded Steve Swanton, Agreed nem con.*
- Training report
- Welfare Officer's report
 - *Approval of the Officer's Reports: Proposed Martin Casey, Seconded Stephen Lee, Agreed nem con.*

3. Informal Member Group Annual Reports

The Reports are included in a separate document.

- Bicester
- Wallingford
- Witney
 - *Approval of the Informal Group Reports: Proposed Martin Casey, Seconded Stephen Lee, Agreed nem con.*

Martin Casey gave a short report on the Midweek Group.

4. Election of Committee Members

Each of the existing Committee Members, including those not present, had indicated their willingness to continue in position. Robin Tucker said he would like to pass on one of his two roles and concentrate on one. No other candidates put themselves forward.

- *Chair – Steve Swanton*
- *Secretary – Robin Tucker*
- *Treasurer – Peter Hallowell*
- *Registrar – Andy Ellis*
- *Welfare Officer – Paul Thompson*
- *Publicity Officer – Robin Tucker*
- *Right-to-ride and Planning Officer – James Dawton*
- *Other Committee Members – Ian Murray, Neil Warner*
 - *Approval of the Committee Members was proposed in block (in peloton?): Proposed Eileen Johnson, Seconded Martin Casey, Agreed nem con.*

- *Martin Casey is also invited to Committee meetings as a representative of the Midweek group.*
- *Webmaster (may be Committee role or not). Chris Thompson, son of Paul, has volunteered to look after the new Wordpress website, as a non-Committee role. Robin Tucker agreed to work with him and Jo Munt to hand this over.*

4a. Ratification of Informal Member Groups, and election of their Co-ordinators to the Committee

- *Bicester – Monica Mehers has stepped down as Coordinator for Bicester, and to set up a different group ‘Bicester Social Cycling’.*
 - *Ratification of Cycling UK Bicester subject to election of a new Coordinator: Proposed Robin Tucker, Seconded James Dawton, Agreed nem con*
- *Wallingford – Peter Wood was agreed as Coordinator during 2016.*
 - *Ratification of CTC Wallingford: Proposed Robin Tucker, Seconded Martin Casey, Agreed nem con*
- *Witney – Previous Coordinator Neil Tigwell has stepped down. At the time of the meeting, no other person had stepped forward for the role. The meeting agreed if that situation continued we would have to take steps so the no longer operated as a Cycling UK Member Group. The ideal result would be to return at a point when there was a new Coordinator who could invest time to re-develop the Group.*
 - *Non-ratification of CTC Witney and take steps to close it on 31st December if no Coordinator comes forwards: Proposed Steve Swanton, Seconded Paul Thompson, Agreed nem con.*
 - *Update since AGM (13 Nov): Robin went on the CTC Witney ride and met Kevin Arnold who agreed to be Coordinator and was supported by the Witney Group members present. By chance, Steve was on the Oxford City ride, and he agreed this was a good idea. We will bring formal ratification to the Committee meeting planned for December.*

4b. Ratification of CTC Oxfordshire volunteers

- *Five Ride Leaders not on the National Office spreadsheet were noted. Robin will add these in the Annual Return.*
 - *Ratification of the updated Volunteers list: Proposed Robin Tucker, Seconded Paul Thompson, Agreed nem con*

5. Motions to the AGM

Motion 1: Appointment of Auditor

Stephen Lee was at the meeting and we thanked him for auditing this year's Accounts. He agreed to do this again in 2017.

- *To Appoint Stephen Lee as Auditor: Proposed Andy Ellis, Seconded Robin Tucker, Agreed nem con*

Motion 2: Name of the Group

That CTC Oxfordshire should be renamed in line with national guidance following the CTC rebranding itself as Cycling UK in April 2016. The options are:

- a) Cycling UK Oxfordshire
 - b) CTC Oxfordshire, part of Cycling UK
- *Proposal that these should be presented for a club vote. Proposer: Robin Tucker, Seconder: Steve Swanton, Agreed nem con*
 - *The meeting held a discussion of pros and cons of the two options.*
 - *The vote was held with 10 Members present and 4 proxy votes. The result was 12 votes for (a) and 2 votes for (b)*
 - *We will therefore adopt 'Cycling UK Oxfordshire' as the new name for the Group, and make the relevant changes in our communications.*

Motion 3: Ride categories

The Group develops standard ride categories for Oxfordshire, to reflect the speed, distance and/or difficulty of rides, that can be used across all the types of ride that we organise.

- *Proposer: Steve Swanton, Seconder: Ian Murray, Agreed nem con*
- *We agreed to do this before 2017's riding season gets fully underway.*

6. Discussion of the future of the CTC Witney Informal Group and rides.

This discussion took place under item 4a above.

7. Programme for next year

Open discussion of rides and other events that members would like to see and/or help organise in 2017.

1. Explorer and Century rides
 2. Off-road rides
 3. Summer Social Event and other events
- *Some rides from Witney, partly to increase publicity for the group*
 - *A Century, ideally a gentle route that can be achieved by new centurions.*
 - *'Explorer rides', particularly with special themes. For example:*
 - *Bluebells*
 - *Historic places*
 - *Autumn Colours*
 - *Compton Beam Engines*
 - *Kingston Bagpuize House*
 - *Milton Manor*
 - *Buscombe*
 - *Saw Mill*
 - *Birmingham Canals*

- *Summer Event*
 - *Steve said he may be able to run a 'Pot Luck Supper' at his house this year.*
 - *Martin noted that a stand-alone event may not be the best way. It could be better to link to another event like Abingdon Bike Festival or Bicester Bike Day.*

8. Any Other Business

- *We noted Cycling UK Wantage's Annual Mince Pie Ride on Sunday 11th December*
- *We noted Cyclox's AGM on 15th November, with David Cox, former Chairman of CTC speaking.*

The Meeting closed at 1:36pm